

SNOOK CITY COUNCIL
MINUTES OF REGULAR CALLED MEETING
April 22, 2024

The City Council of the City of Snook, Bureson County, Texas, convened in regular meeting at the Snook City Hall on April 22, 2024 at 5:31 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor: Frank Fields
Aldermen: Tina Vega, Wade Elkins, Mary Cook, John Pollock
City Staff: David Junek
Visitors: Roy Sanders, Brenda Wasik, Dustin Lozano, Beth Collins

- I. Mayor Frank Fields called the meeting to order at 5:30 p.m.
- II. A quorum was established. Mayor Pro-Tem Matt Collins was not in attendance.
- III. Alderman John Pollock made a motion to adopt the agenda. Alderman Wade Elkins seconded the motion. Motion carried unanimously 4-0.
- VI. **Open Forum/Visitor's Comments:**

None.
- VII. **Action Items:**
 1. Mayor Frank Fields read the item and said the cleanup event seemed to be successful and received positive feedback from everyone. Had 1.5 tons in the roll-off at City Hall and 2.5 tons in the one at Dabney Hill Church for a total of 4 tons. Had 9 tractor and 28 passenger vehicle tires for a total of 37 tires. Mayor Pro-Tem Matt Collins dumped 2 loads of brush that was loaded in his trailer and the Snook Volunteer Fire Department did a good job monitoring and assisting with anyone that was burning. Beth Collins commented that one participant's number was disconnected so was unable to reach them, one cancelled due to rabbits being in the pile, thankful for the people in Dabney Hill for moving their burn piles from underneath the power lines, and one was burning trash and not just brush so going to work with the City to update ordinance to follow the fire code more closely. Mr. Fields gave his thanks to the City Council members and volunteers who helped with the event and commented that he would like to see another organization take over the event and support it however the City can. Ms. Collins asked if this would be an annual event and Mr. Fields said he would like to do it annually, but would have to see if another organization will help drive the initiative. No action was taken on this item.
 2. Mayor Frank Fields read the item and City Operator Dustin Lozano gave his report. A few leaks were fixed around town, someone hit a water fixture in the new section of Grand Lake before the meeting so will fix that tomorrow, the new water plant controls have been in operation for 30-45 days and have been work great, but there's a red light that keeps coming on even though everything is find so Mercer is going to come back out and look at it, before the project, Well #3 was cycling a lot, but the variable frequency drive has caused it

to run way more efficiently and can be adjusted to suit the needs/demand, going to write a report concerning the front lift station in Grand Lake and recommend not accepting the improvements of Section 2 until they fix the items listed in his report, a lot of infiltration at the WWTP due to the large amount of rain, but should be normal within a day or two. Mr. Fields asked if he could tell where the majority of the infiltration was coming from and Mr. Lozano said since there's only 2 lift stations that get the sewage to the plant, it's hard to tell, but confident the sewer grant project will help reduce a lot of it. City Administrator/City Secretary David Junek gave his operational report:

- 4 building permits were issued since the last City Council meeting
 - 1 for new single-family residence in Heritage Acres
 - 1 for foundation repair
 - 2 for solar panel installations
 - 4 new water/sewer customers added this month (2 transfer of services, 2 new meter installations).
 - Still waiting on the final design for the softball building. Will send to 4B Board for approval.
 - Will be updating the code enforcement list at the end of the month and sending out new notices. Currently working with multiple property owners to demo their structures and remove junked vehicles.
 - GLO MIT (Hurricane Harvey) project – BEFCO is still working on the project design. Working on maps for environmental review.
 - Still waiting on the GLO to process amendment and documents to move forward with MIT MOD project.
 - Meeting with BVCOG and USDA representatives to see if Snook can qualify for any of their grant programs.
3. Mayor Frank Fields read the item and reviewed the executive summary. Strand quoted \$18,000, RSB Environmental is around \$8,700, and BEFCO gave us a quote, but not sure if we want to put more work on them so that they can focus our grant project. City Operator Dustin Lozano commented that he had 5 systems using RSB Environmental and that they do good work. City Administrator/City Secretary David Junek broke down their quote. Alderman Mary Cook asked if Mr. Junek had a preference and Mr. Junek said that he would go with RSB based on their price and references. Ms. Cook asked about the deadline and Mr. Junek explained TCEQ has to receive our renewal application by November 18, 2024, but it takes a while to put the renewal application together. Ms. Cook asked then if a decision could be made later and Mr. Junek recommended not waiting so that there was not a last-minute rush. Mr. Fields asked if an RFP was advertised and Mr. Junek said no and that he reached out to the 3 firms. Mr. Fields asked if there was a need to seek more and Mr. Junek didn't believe so and Mr. Lozano commented that he believed that there wouldn't much more difference in anyone else and that RSB would do it right. Alderman John Pollock asked if the City of Burton and City of Somerville references checked out and Mr. Lozano

said yes. A motion was made by Alderman John Pollock to approve the quote from RSB Environmental. A second was made by Alderman March Cook and carried unanimously 4-0.

4. Mayor Frank Fields read the item and commented that the cash bond for Section 3 was deposited and starts the 2-year timeline for the developer to maintain the improvements during that time. Mr. Fields also commented that, based on City Operator Dustin Lozano's report earlier, that the resolution should be tabled until the items in the report are fixed. A motion was made by Alderman Mary Cook to table action on Resolution 2024-03. A second was made by Alderman Tina Vega and carried unanimously 4-0.
5. City Council adjourned to Executive Session at 5:55 p.m. to deliberate the purchase, exchange, lease, or value of real property.
6. The City Council reconvened into Open Session at 6:34 p.m. No action was taken.
7. Mayor Frank Fields read the item and City Council reviewed the minutes from the March 25, 2024 regular meeting. A motion was made by Alderman Tina Vega to approve the minutes. A second was made by Alderman Wade Elkins and carried unanimously 4-0.
8. Mayor Frank Fields read the item and City Council members reviewed the monthly payments and financial statements. Mr. Fields mentioned that the City's accountant, Cam Schluens, is working on a new format for the financial statements. Mr. Fields also mentioned the \$10 checks made for the right of way conveyance of the Sebesta Subdivision. A motion was made by Alderman Mary Cook to approve the payment of the monthly bills and financial statements. A second was made Alderman John Pollock and carried unanimously 4-0.

VI. Items to be placed on future agenda: Mayor Frank Fields commented that budget was coming up soon.

VII. The meeting was adjourned at 6:40 p.m.



Frank Fields
Mayor, City of Snook



David Junek
City Administrator/City Secretary

