MINUTES OF SPECIAL CALLED MEETING

August 17, 2023

The City Council of the City of Snook, Burleson County, Texas, convened in special meeting at the Snook City Hall on August 17, 2023 at 5:30 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor:	Frank Fields
Mayor Pro-Tem:	Matt Collins
Aldermen:	Tina Vega, Mary Cook, John Pollock
City Staff:	David Junek
Visitors:	None

I. Mayor Frank Fields called the meeting to order at 5:30 p.m.

II. A quorum was established.

III. Mayor Pro-Tem Matt Collins made a motion to adopt the agenda. Alderman Wade Elkins seconded the motion. Motion carried unanimously 5-0.

IV. Mayor Frank Fields opened up the public hearing on the tax rate at 5:31 p.m. Mayor Pro-Tem Matt Collins asked if we were keeping the tax rate the same and Mr. Fields said yes. No other comments were made and Mayor Frank Fields closed the public hearing at 5:32 p.m.
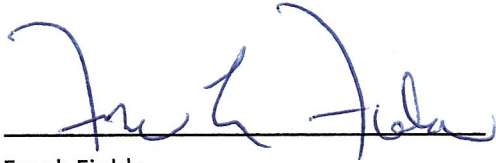
V. **Open Forum/Visitor's Comments:**

No comments were made.

VI. **Action Items:**

1. Mayor Frank Fields read the item and noticed there was a mistake in the ordinance. "Wallis" needs to be changed to "Snook". A motion was made by Alderman Tina to approve Ordinance 2023-04 with the correction. A seconded was made by Alderman John Pollock and carried unanimously 5-0.

2. Mayor Frank Fields read the item and explained that the financing agreement was for the water meter replacement project. Mayor Pro-Tem Matt Collins asked if other financing options were explored and if this was the best one. Mr. Fields said yes, Government Capital gave the lowest interest rate compared to the others. Mr. Collins asked if payments would be made yearly or monthly and Mr. Fields said yearly and that it was for a 5-year term with payments around $35,000 per year. A motion was made by Alderman John Pollock to approve Resolution 2023-06. A second was made by Alderman Mary Cook and carried unanimously 5-0.

3. Mayor Frank Fields read the item and City Administrator/City Secretary David Junek went over the details of the RFP. Mr. Junek said that responses were received and went over the pros and cons of each of the submittals. Further discussion about the meters and companies was had between the City Council. A motion was made by Mayor Pro-Tem Matt Collins to RFP to Fortiline Meter Solutions and to authorized City Administrator/City Secretary David Junek to negotiate a contract. A second was made by Alderman Mary Cook and carried unanimously 5-0.

4. Mayor Frank Fields read the item and City Administrator/City Secretary David Junek explained why the ordinance was brought to City Council for consideration. Mr. Junek said that was the 2018 International Codes were adopted last year, the 2018 International Energy Conservation Code (IECC) was not. Because this code was not adopted, any commercial construction would have to follow the 2015 IECC per state law. By adopting the 2018 IECC, it would standardize construction to all 2018 codes so that there wouldn't be any confusion. Alderman Mary Cook asked which electric code the city adopted and Mr. Junek replied the 2017 National Electric Code. Ms. Cook also asked if building permits were needed for a new garage and other structures and Mr. Junek said yes. Mayor Pro-Tem Matt Collins commented he would like to see the 2018 IECC. A motion was made by Alderman Wade Elkins to adopt Ordinance 2023-05. A second was made by Alderman Tina Vega and carried unanimously 5-0.

5. Mayor Frank Fields read the item and explained that no changes were made to the proposed budget as it had been presented to them previously, but if any City Council members wanted to change it, now was the time to do so before a public hearing was set. Mayor Pro-Tem Matt Collins asked about the transfer to reserves and if investment options had been discussed. Mr. Fields said yes and said that he and City Administrator/City Secretary David Junek met with Justin Lewis with Citizens State Bank to go over different options. Mr. Fields mentioned that it was discovered that we were operating under an old agreement with them and that a new one is in the works. Mr. Junek mentioned that this would be talked about more at the August 28th meeting. A motion was made by Alderman Tina Vega to accept the proposed budget and to schedule a public hearing at the regular city council meeting on August 28th. A second was made by Alderman Wade Elkins and carried unanimously 5-0.

6. Mayor Frank Fields read the item and explained that he would like the rest of City Council's opinion on doing a cleanup event in the fall and would like to see a committee formed to help organize it. Mr. Fields was thinking about announcing it at the National Night Out event on October 3rd. Alderman Mary Cook asked if this would be a fall event and Mr. Fields said yes, preferably when it got cooler and went over things to consider. Ms. Cook asked if there would be a list of acceptable items and Mr. Fields said yes. Ms. Cook asked if Alderman John Pollock had heard anything back from the historical society on the cemeteries and Mr. Pollock said no, but would follow up with them. Alderman Wade Elkins asked if community members should be on the committee and Mr. Fields said yes. Mr. Fields would like to see a council member or two head it and get community members involved and start reaching out to other people and community organizations. Mayor Pro-Tem Matt Collins mentioned that brush could go to Burleson County dumps. It was the consensus of City Council to discuss the cleanup event further at the next City Council meeting.

7. Mayor Frank Fields read the item and the City Council reviewed the July 24, 2023 meeting minutes. Alderman Mary Cook motioned to approve to approve the minutes. A second was made by Alderman Wade Elkins and carried unanimously 5-0.

VI. **Items to be placed on future agenda:** Mayor Pro-Tem Matt Collins requested a discussion on law enforcement be placed on the next agenda.

VII. The meeting was adjourned at 6:26 p.m.

Frank Fields
Mayor, City of Snook

David Junek
City Administrator/City Secretary