

SNOOK CITY COUNCIL
MINUTES OF REGULAR CALLED MEETING
January 26, 2026

The City Council of the City of Snook, Burleson County, Texas, convened in regular meeting at the Snook City Hall on January 26, 2026 at 5:30 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor: Frank Fields
Mayor Pro-Tem: Matt Collins
Aldermen: Faustina Vega, Bradan Harris, Wade Elkins
City Staff: David Junek, Chief Huron, Bradley Loehr
Visitors: Charles Dunlap, Daniel Leschber, Teresa Leschber

- I. Mayor Frank Fields called the meeting to order at 5:30 p.m.
- II. A quorum was established. Alderman John Pollock was not in attendance.
- III. Mayor Pro-Tem Matt Collins made a motion to adopt the agenda. Alderman Wade Elkins seconded the motion. Motion carried unanimously 4-0.
- IV. **Open Forum/Visitor's Comments:**
None.
- VI. **Action Items:**
 1. Mayor Frank Fields read the item and City Administrator/City Secretary David Junek gave the following report:
 - So far, there have been no issues with the W/WW equipment and the freezing weather and will continue to monitor.
 - 6 new building permits were issued since the last regular city council meeting.
 - 3 were new single-family residences in Grand Lake.
 - 1 was for a new single-family residence in Heritage Acres
 - 1 was for a new generator installation
 - 1 was for a new metal shop
 - 4 new water/sewer customer added this month
 - 2 were transfer of services.
 - 2 were new meters.

- GLO MIT (Hurricane Harvey) project: The City's Engineer, Bradley Loehr, will be at this meeting update city council on the project.
- Frontier is expected to begin the installation of fiber throughout today in the next few weeks. The Housley Group is overseeing the project and if there are any questions or complaints, staff at City Hall can direct them to the right person.
- The 2026 POGCD Groundwater Conservation and Enhancement Grant Program is now accepting applications. Staff will analyze potential projects and present them to City Council in February.

Chief Huron gave the following report:

- Traffic tickets have been printed and are on hand.
 - Laptop, cradle, and stand have been installed in Tahoe,
 - CRIMES software has been installed.
 - Mutual aid agreement has been signed with DPS to aid surrounding agencies in an active shooter situation.
 - Working with the County and DPS on gaining access to TLETS.
 - Will begin flexing hours to include weekend and nighttime patrols once TLETS access is granted.
 - Writing out ordinance violations for multiple properties.
2. Mayor Frank Fields read the item and commented that the city had 3 alderman positions up for election this year and needed to order an election. Mr. Fields asked City Administrator/City Secretary David Junek if anyone has filed yet and Mr. Junek said that Alderman Faustina Vega had filed for reelection and one other person had filed so far. A motion was made by Mayor Pro-Tem Matt Collins to approve the order of the May 2, 2026 general election. A second was made by Alderman Bradan Harris and carried unanimously 4-0.
 3. Mayor Frank Fields read the item and City Engineer Bradley Loehr provided city council with an update on the project. Manhole installation occurred along FM 2155, the creek, and Fojt and only 2 more manholes needed to be installed. Mr. Loehr referred city council to the proposed change order to Texas Pride's contract and went over the proposed changes. Mayor Pro-Tem Matt Collins asked about the price per foot difference on one item and Mr. Loehr referenced it on Page 3. Mr. Loehr then referenced the change order to Doughtie Construction's contract and reviewed the details of it with city council. Mr. Loehr commented that the city council did not have to approve that change order and the main thing was to consider action on the change order associated with Texas Pride's contract. Mr. Loehr also provided how the change orders would affect the overall budget of the project. Mr. Fields asked if those numbers include money for acquisition and Mr. Loehr said no, but part of original contract. Alderman Bradan Harris asked him to clarify if any of the leftover money projected would take into account acquisition and Mr. Loehr said he believed that acquisition was

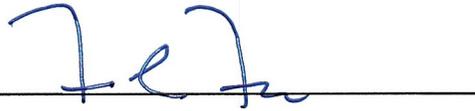
in a separate pool of money. Mr. Fields asked if Doughtie was ready to go and Mr. Loehr said that he met with him earlier this month and was ready to go and was checking prices on things. Mayor Pro-Tem Matt Collins asked if there were any more expected change orders and Mr. Loehr said probably some minor ones, but that these would get the project's objective and the other change orders would not be necessary to have a functional product. A motion was made by Alderman Bradan Harris to approve the change order for Texas pride in the amount of \$75,086.00 and increase their contract from \$902,229.20 to \$977,315.20. A second was made by Mayor Pro-Tem Matt Collins and carried unanimously 4-0.

4. Mayor Frank Fields read the item and commented that the proposed subdivision split a 2-acre tract into 5 almost 0.4 acre lots. City Administrator/City Secretary commented that the preliminary plat appeared to meet the requirements of the city's subdivision ordinance. A motion was made by Mayor Pro-Tem Matt Collins to approve the preliminary plat of the Legacy Ridge Subdivision. A second was made by Alderman Wade Elkins and carried unanimously 3-0. Alderman Bradan Harris did not participate in discussion and abstained from voting due to a conflict of interest.
5. Mayor Frank Fields read the item and commented that the city council has talked about the development standards the last few meetings and have had some time to review them. Mr. Fields advised city council to continue to do so and that the next time that they came before council that some action would be taken on it so any suggestions or comments needed to be submitted to City Administrator/City Secretary David Junek. No action was taken.
6. Mayor Frank Fields read the item and City Council members reviewed the minutes from the December 22, 2025 regular city council meeting. A motion was made by Alderman Wade Elkins to approve the minutes. A second was made by Alderman Bradan Harris and carried unanimously 4-0.
7. Mayor Frank Fields read the item and City Council members reviewed the financial statements. A motion was made by Alderman Bradan Harris to approve the financial statements. A second was made Mayor Pro-Tem Matt Collins and carried unanimously 4-0.
8. Mayor Frank Fields read the item and Alderman Wade Elkins said that he and his wife had a once in a lifetime opportunity to travel to places they've never been and will be gone until September of this year. Mr. Elkins didn't want to pass up the opportunity and thought we could try to video conferencing the meeting with him, but seemed like it would involve too much so thought it better to resign. Mr. Elkins said he appreciated his opportunity to serve on city council and proud of what has been accomplished since he's been on. Mr. Fields thanks Mr. Elkins for his service and understood the reasoning behind it and did not want to deny him the opportunity to do something he has always wanted to. A motion was made by Alderman Bradan Harris to accept the resignation of Alderman Wade Elkins. A second was made by Mayor Pro-Tem Matt Collins and carried unanimously 4-0.

9. Mayor Frank Fields adjourned to Executive Session at 6:08 p.m. to deliberate purchase, exchange, lease, or value of real property, pursuant to Section 551.072 of the Texas Government Code.
10. The City Council reconvened into Open Session at 6:21 p.m. A motion was made by Mayor Pro-Tem Matt Collins to authorize Mayor Frank Field and City Administrator/City Secretary to negotiate an agreement with the property owner, Lowell Enquist, for the acquisition of necessary easements part of the GLO CDBG-MIT Wastewater Collection System Improvements, GLO Contract No. 22-085-062-D319 project not to exceed \$45,000. A second was made by Alderman Bradan Harris and carried unanimously 4-0.

VII. Items to be placed on future agenda: Cotton Village cleanup, CIP (sewer), FY 2025 Audit.

VIII. The meeting was adjourned at 6:30 p.m.



Frank Fields
Mayor, City of Snook



David Junek
City Administrator/City Secretary