

SNOOK CITY COUNCIL
MINUTES OF REGULAR CALLED MEETING
August 26, 2024

The City Council of the City of Snook, Burtleson County, Texas, convened in regular meeting at the Snook City Hall on August 26, 2024 at 5:30 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor: Frank Fields
Mayor Pro-Tem: Matt Collins
Aldermen: Tina Vega, Wade Elkins, John Pollock
City Staff: David Junek
Visitors: Beth Collins, Chris Rubach, Roy Sanders, Charles Dunlap

- I. Mayor Frank Fields called the meeting to order at 5:30 p.m.
- II. A quorum was established. Alderman Mary Cook was not in attendance.
- III. Alderman John Pollock made a motion to adopt the agenda. Alderman Wade Elkins seconded the motion. Motion carried unanimously 4-0.
- IV. At 5:31 p.m., Mayor Frank Fields opened the public hearing on the proposed FY 2024-2025 budget. Charles Dunlap asked about the sales tax revenue not being shown for the 4B Economic Development Corporation. Mr. Fields explained the ballot amendment that will be on the November ballot that would effectively dissolve the 4B and the city would allocate all sales tax to the general fund. Mayor Frank Fields closed the public hearing at 5:33 p.m.
- V. At 5:33 p.m., Mayor Frank Fields opened the public hearing on the proposed guidelines and criteria for granting tax abatement. Mr. Fields explained that this was to set procedures to consider and grant tax abatements. No other comments were made and Mayor Frank Fields closed the public hearing at 5:34 p.m.
- VI. **Open Forum/Visitor's Comments:**

Beth Collins reported on the Snook Volunteer Fire Department's fundraiser. The final numbers are not known yet, but it was the biggest year ever. Sold out of meals, live auction brought over \$60,000, raffle brought in about \$8,400, and waiting on the total donations received. Mayor Pro-Tem Matt Collins asked how many plates were sold and Ms. Collins said 850.
- VII. **Action Items:**

1. Mayor Frank Fields read the item and Mayor Pro-Tem Matt Collins made the motion to approve Ordinance 2024-03. A second was made by Alderman Wade Elkins and the following record vote was taken:

| <u>Council Member</u> | <u>In Favor</u> | <u>Opposed</u> | <u>Abstained</u> | <u>Absent</u> |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| Mayor Frank Fields | <u>X</u> | <u> </u> | <u> </u> | <u> </u> |
| Mayor Pro-Tem Matt Collins | <u>X</u> | <u> </u> | <u> </u> | <u> </u> |
| Alderman Mary Cook | <u> </u> | <u> </u> | <u> </u> | <u>X</u> |
| Alderman Wade Elkins | <u>X</u> | <u> </u> | <u> </u> | <u> </u> |
| Alderman John Pollock | <u>X</u> | <u> </u> | <u> </u> | <u> </u> |
| Alderman Tina Vega | <u>X</u> | <u> </u> | <u> </u> | <u> </u> |

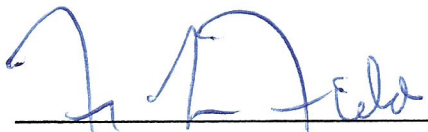
2. Mayor Frank Fields read the item and Mayor Pro-Tem Matt Collins made the motion to approve Ordinance 2024-04. A second was made by Alderman Tina Vega and carried unanimously 4-0.
3. Mayor Frank Fields read the item and mentioned that the city did not have a procedure set up to grant tax abatements and this was the first step in doing so. The resolution would adopt the guidelines and criteria for considering future tax abatements. A motion was made by Alderman Wade Elkins to approve Resolution 2024-04. A second was made by Alderman John Pollock and carried unanimously 4-0.
4. Mayor Frank Fields read the item and city council reviewed the preliminary plat. Alderman Wade Elkins asked if the land was for sale and Mayor Pro-Tem Matt Collins said no, it was only being done for tax and liability purposes. City Administrator/City Secretary David Junek said the plat met the requirements of the city's subdivision ordinance. A motion was made by Alderman John Pollock to approve the preliminary plat of the Snook Business Park Subdivision. A second was made by Alderman Wade Elkins and carried unanimously 3-0. Mayor Pro-Tem Matt Collins abstained from voting.
5. Mayor Frank Fields read the item and City Administrator/City Secretary gave his report since City Operator Dustin Lozano was not in attendance. Mr. Junek gave the following report:
 - 2 building permits were issued since the last regular City Council meeting
 - o Both for new single-family residences (1 in Grand Lake Subdivision and 1 in Heritage Acres Subdivision).
 - o C-LARS permit still under review pending information needed from the contractors.
 - 10 new water/sewer customers added this month (7 transfer of services, 3 new meters).

- Construction on the softball building continues. The metal framing is installed.
- No new code enforcement update. Staff will follow up with current violations.
- GLO MIT (Hurricane Harvey) project:
 - o Terracon took soil samples on Friday, August 23rd and should have the geotechnical report back to BEFCO in about 3 weeks.
 - o Environmental review is on track to be finished up in October.
 - o Current bid date will probably now be sometime in November.
- MIT MOD project application is still being processed. Everything that GLO had requested was submitted to them on July 31st. GLO response for a request on the status of the application was that the application is in the final review stages and they will reach out if any additional information is needed.
- Bleyl Engineering is scheduled to have the plans for the CR 269 W waterline extension done by 8/30/2024. Once reviewed and approved, it will be bid out.
- WWTP Permit renewal application is completed and was submitted to TCEQ.
- Registration for TML Conference is still open. Please let me know if you're interested in attending. The conference will be at the George R. Brown Convention Center in Houston from Wednesday October 9th to Friday October 11th. More information on the programs can be found at tmlconference.org.
- The Snook Community Dance will be on Friday, September 13th at City Park from 6:00 p.m. to 9:00 p.m.
- City Hall will be closed on September 2nd for Labor Day.

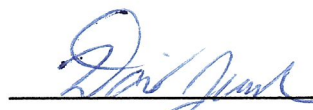
6. Mayor Frank Fields read the item and City Council reviewed the minutes from the August 12, 2024 special meeting. A motion was made by Alderman John Pollock to approve the minutes. A second was made by Mayor Pro-Tem Matt Collins and carried unanimously 4-0
7. Mayor Frank Fields read the item and City Council members reviewed the monthly payments and financial statements. A motion was made by Alderman Tina Vega to approve the payment of the monthly bills and financial statements. A second was made Alderman John Pollock and carried unanimously 4-0.

VI. Items to be placed on future agenda: Polic department conversation, FY 2023 audit, plats, and HOT ordinance.

VII. The meeting was adjourned at 5:54 p.m.



Frank Fields
Mayor, City of Snook



David Junek
City Administrator/City Secretary