

SNOOK CITY COUNCIL
MINUTES OF REGULAR CALLED MEETING
July 27, 2026

The City Council of the City of Snook, Burleson County, Texas, convened in regular meeting at the Snook City Hall on July 27, 2026 at 5:30 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor:	Frank Fields
Mayor Pro-Tem	Tina Vega
Aldermen:	Bradán Harris, Daniel Leschber, Clarence JuneK, Brad Hays
City Staff:	David JuneK, Chief Huron, Dustin Lozano
Visitors:	Roy Sanders, Michelle Bobo, Charles Dunlap, Megan Osbon

- I. Mayor Frank Fields called the meeting to order at 5:30 p.m.
- II. The pledges to the U.S. and Texas Flags were said.
- III. A quorum was established.
- IV. Alderman Bradán Harris made a motion to adopt the agenda. Mayor Pro-Tem Tina Vega seconded the motion. Motion carried unanimously 5-0.
- V. **Open Forum/Visitor's Comments:**

None.

VI. Action Items:

1. Mayor Frank Fields read the item and City Operator Dustin Lozano gave the following report: fiber crews are wrapping up their project in town, but Frontier is coming in behind them a running their fiber in the same areas. Mayor Frank Fields asked if they're essentially duplicating the work that was just done and Mr. Lozano said it appears so. Mr. Lozano mentioned that the crew that damaged the fiber line on CR 270 will be boring a new waterline for the line to be fully looped again at no cost to the City. Mr. Lozano mentioned the impact of heavy rains on the wastewater treatment plant, noting that they maintained operations well during that time. New meters were installed in the Grand Lake Subdivision and replaced several RG3 registers that will be sent off for warranty work. Water and sewer services were installed for the subdivision on CR 269 W and one house has already tied in. Fixed a few minor leaks around town and will be extending sewer service to a new house on CR 265 next week.

City Administrator/City Secretary David JuneK gave the following report:

- 21 new building permits were issued since the last regular city council meeting.
 - 7 were for new single-family residences in Grand Lake.

- 13 were for irrigation installations
 - 1 was for a metal storage shed
- 25 new water/sewer customer added this month
 - 15 were transfer of services.
 - 10 were new meters.
- GLO MIT (Hurricane Harvey) project:
 - Inclement weather conditions have resulted in project delays, limiting the amount of construction activity completed to date. Both contractors are hopeful that additional progress will be made in the coming weeks; however, continued progress will remain dependent upon weather conditions.
 - Texas Pride is approximately 82% completed with their portion of the project.
 - Doughtie Construction is laying gravity sewer from the new lift station site to Manhole #10. Long lead time items have all arrived so staff is confident their portion of the project will be completed on schedule.
- GLO MIT MOD project:
 - Rubios Solutions has delivered the new manholes to the end of Marilyn Street in preparation for installation. The contractor is currently awaiting approval of its submittals from Bleyl Engineering and will proceed with installation once approval is received. Staff anticipates the submittals will be approved in the near future, allowing construction activities to begin.
- Met with Tyler Payne of Payne Empowerment, the City's consultant for the GLO Resilient Communities Program (RCP) Grant, to discuss the project's next steps and the City's priorities. Based on this discussion, the consultant will begin preparing the necessary materials and coordinating the remaining project requirements so a public meeting can be scheduled to gather community input and feedback.

A Special City Council Meeting is scheduled for Thursday, July 30th, at 10:00 a.m. During this meeting, Council will consider a resolution authorizing staff to submit the City's application for the Texas Water Development Board (TWDB) Water System Improvement Grant (WSIG). The grant application has been completed; however, adoption of the resolution is required prior to submission. Staff plans to submit the application immediately following Council approval on the same day.

Chief Huron gave the following report:

- 21 traffic citations were written this month, with an average speeding ticket rising to 15.2 miles per hour.
- Traffic statistics are now posted on the city webpage and that calls will be added soon.
- The suspect in the burglary of a habitation that occurred in Snook on the 1400 block of Marilyn Street is currently in Grimes County Jail for unrelated felony charges.

- Property owner's daughter was notified of the tall grass at their property along the 100 block of Skrabanek Street. Daughter stated she would hire someone to mow, but has not been done as of today, so a citation will be issued.
- Federal grant application submitted last week to the COPS program to fund 1 police officer position at a 75/25 rate for first 3 years.
- Working on submitting a Federal microgrant for 2 drone kits.

Alderman Bradan Harris asked when the City would be notified if it was awarded the grant for the Tahoe and Chief Huron said he was not sure, but would research.

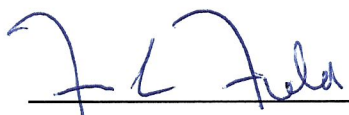
2. Mayor Frank Fields read the item and City Administrator/City Secretary David Junek explained a discrepancy in the original contract amount, leading to a revised contract amount of \$751,005.91, which is still within the project budget. A motion was made by Alderman Bradan Harris to award Rubios Solutions the City of Snook's GLO CDBG MIT-MOD Sewer Improvements Project GLO Contract No. 24-065-101-E833 in the amount of \$751,591.00 and authorize the Mayor or City Administrator/City Secretary to execute any necessary documents. A second was made by Alderman Daniel Leschber and carried unanimously 5-0. Mr. Fields mentioned that there was discussion on changing the design of the project and Mr. Junek said yes that the consulting engineer is looking potential move the additional force main to serve the Grand Lake Subdivision and CR 268 area to alleviate some of the strain on the Marilyn Street lift station resulting in better performance of the City's sewer system and potentially extending its useful life.
3. Mayor Frank Fields read the item and explained that no application has been filed yet, but approving this item would allow City staff to issue requests for proposals and requests for qualifications for the upcoming grants. Alderman Bradan Harris made a motion to authorize staff to issue a Request for Proposals for grant administration services and a Request for Qualifications for engineering services for the FY 2027 and/or FY 2028 Texas Community Development Block Grant Program. A second was made by Alderman Clarence Junek and carried unanimously 5-0.
4. Mayor Frank Field read the item and discussed the adoption of a resolution adopting certain appointments and policies related to the General Land Office proceedings related to the City's Resilient Community Program grant. A motion was made by Alderman Bradan Harris to adopt Resolution 2026-02, adopting the required appointments, policies, and procedures related to the Texas General Land Office's Resilient Communities Program, Contract No. 23-160-190-F724, and authorize the Mayor and City Administrator to execute any documents necessary to implement the resolution. A second was made by Alderman Brad Hays and carried unanimously 5-0.
5. Mayor Frank Fields read the item and mentioned that Tyler Payne with Payne Empowerment has compiled basic information related to certain City statistics that go into the data for the GLO RCP grant. Mr. Fields mentioned the next step in the process of formulating a proposal for land use maps or zoning criteria for the city, seeking council input on designated areas for different uses. When these steps are completed, the City can

then solicit the input from the public at a public meeting that would probably occur late this year or early next year. No action was taken.

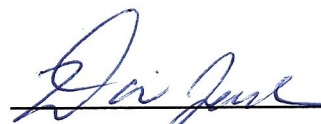
6. Mayor Frank Fields read the item and mentioned that their rate was still below what was researched last year and their administrative charges stayed the same. A motion was made by Alderman Bradan Harris to approve the attorney fee increase. A second was made by Alderman Brad Hays and carried unanimously 5-0.
7. Mayor Frank Fields read the item and commented that the budget had been updated by City Administrator/City Secretary David Junek to reflect new projections based on recent actions taken by the city council such as the water and sewer rate increases. Mr. Fields mentioned the next step in the budget process is the adoption of a tax rate to support the existing budget, noting the current tax rate of \$0.25 per \$100 valuation. Mr. Fields commented that the City's tax rate is considerably lower than the rest of the county's and that the Texas legislature has been curtailing the ability of municipalities on how much they can go up on their tax rate. Mr. Fields mentioned since the City collects under \$500,000 in property taxes, it gives it the ability to increase it more and that it would be worth looking into raising it to get ahead of these issues. Mr. Junek commented on what certain tax increases would generate in revenue. Mr. Fields commented that an increase would prepare the City for the future rather than needing it right now. Alderman Clarence Junek commented that increasing it a little at a time is more tolerable. Mr. Fields commented that by increasing the tax rate, it also gives the City better borrowing ability. Alderman Bradan Harris asked for clarification that the state would start regulating the City if it exceeded the \$500,000 in overall collections and Mr. Fields said yes and that the City could go up to somewhere around \$0.60 per \$100 valuation without voter approval before that occurred. Alderman Clarence Junek asked if the City purchased the new police Tahoe now, and was awarded the grant later, if the City could be reimbursed and Chief Huron said he did not believe so. No action was taken.
8. Mayor Frank Fields read the item and City Council members reviewed the minutes from the June 22, 2026 regular city council meeting. A motion was made by Alderman Bradan Harris to approve the minutes. A second was made by Alderman Clarence Junek and carried unanimously 5-0.
9. Mayor Frank Fields read the item and City Council members reviewed the financial statements. A motion was made by Alderman Bradan Harris to approve the financial statements. A second was made Mayor Pro-Tem Tina Vega and carried unanimously 5-0.

VII. Items to be placed on future agenda: GLO RCP Zoning, budget/tax rate, MIT-MOD change.

VIII. The meeting was adjourned at 6:09 p.m.



Frank Fields
Mayor, City of Snook



David Junek
City Administrator/City Secretary